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MEMORANDUM FOR: Chief, Plans and Policy Staff, TR  
THROUGH : Executive Officer, TR  
SUBJECT : Weekly Activity Report No.4  
Instructional Services Branch  
22 January - 28 January 1958

29 January 1958

I. SIGNIFICANT ITEMS

None

II. OTHER ACTIVITIES

A. Film Production

1. Caching Film

The transcript of the new script from a sound tape of this show has been completed, 50 copies of which are now in the process of being dittoed.

At a special showing of the film last Friday, a member of the CI Staff raised a minor technical objection, which will have to be resolved before the film can be released for use by DDP. It is hoped that this question can be satisfactorily resolved this week.

2. Communication Films

a. Film No. 4 - Secret Writing

C/ISB met with [ ] TSS to discuss the comments made by those present at the recent Interlock showings of this film. It has been decided that no picture changes are required. However, [ ] will utilize the comments in revising the instructors' kit, which will become an integral part of the film.

The workprint of this film has been returned to the contractor. The finished projection print will not be available until approximately 1 March, since musical and optical effects have yet to be added.

Document No. 182 28  
NO CHANGE in Class. ☐  
☐ DECLASSIFIED  
Class. CHANGED TO: TS S (C)  
DDA Memo, 4 Apr 77  
Auth: DDA REG. 77/1763  
Date: 15 March 1978 [ ]

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A. Film Production (Cont.)

2. Communications Films

b. Film No. 5 - Dead Drops

25X1 [ ] reports that C/CI/R&A and C/FI/OPS have approved the Dead Drop script with various minor corrections.

3. Logistics Film

C/ISB arranged a special showing of the last reel of this film for Mr. Garrison, D/L, who acted as narrator in the film. As a result, it has been decided to re-shoot the scenes in which Mr. Garrison appeared, in an attempt to overcome the obvious impression that he was reading his lines from a teleprompter. Satisfactory progress continues in the editing of this film.

4. Security Film

[ ] reports that treatment for Part II is being written. It is planned to present the treatment of Part II, along with a first draft script of Part I, to Colonel Edwards, D/S, and [ ] in the near future.

5. Intelligence Process Film

[ ]

6. Construction of Agency Building

[ ]

site on 24 January and shot some footage to record the final phases of site clearing.

B. Visual Aids Section

1. Completed Projects

a. AAE

One 30" x 40" chart with illustrations in color titled "Psychological Assessment" was revised to include masking overlays.

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B. Visual Aids Section

1. Completed Projects (Cont.)

b. Intelligence School

- (1) Five charts were completed for reproduction to be included in "Studies in Intelligence". Subject matter concerns the various facets of electronic intelligence gathering.
- (2) One door sign and two 8" X 10" prints of two photocopied book illustrations "Peenemunde Launching Sites."

c. IAS

One 12" X 15" outline map of France was completed, high lighting major cities, rivers and mountain ranges, for use in area study to be sent to reproduction for 100 handout copies.

d. Operations School

One door sign completed.

e. Registrar, TR

- (1) One 8" X 10" photocopy of six OTR Bulletin editions was prepared for printer to be included in January issue.
- (2) Page paste-up was completed for latest edition of OTR Poster.

f. SIC

Twelve name plates were completed.

g. Film Production, IAS

Title and film animation drawings for the Logistics Films are complete.

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B. Visual Aids Section

2. Current Projects

a. Intelligence School

- (1) Eight panel display for OSI is in production for 12 February.
- (2) Three 30" X 40" charts, and revisions to be made on seven others for 12 February show for OC.

b. LAS



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C. Audio Aids Section

During this reporting period, 48 films were procured, 29 were projected running a total of 49 hours, and 51 requests for service were received.



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